



Headteacher Mr R Edwards MA NPQH
Sprowston Infant School
Recreation Ground Road
Sprowston
Norwich
NR7 8EW
Telephone 01603 429001
Fax Number:- 01603 485461
E-mail office@sprowstoninfant.norfolk.sch.uk

10th January 2020

Dear Parent/Carers,

We shall be continuing focus child meetings in year 1. These meetings are much more valuable than a once a term parents evening because they are much more personal and not as rushed. We would therefore like to invite you for your focus child meeting in advance so that all relevant adults and carers can hopefully attend. I am also available to discuss issues before and after school most days.

Your meeting time is written below, but if there are any problems with the date and time allocated then please let us know and we will try our best to rearrange it within that week or as soon as possible.

Thank you

Focus Child Meeting Appointment

Your appointment is on the.....

Please complete the slip below and return to school



Focus Child Meeting

Child name _____ **Class** _____

I/we will be able to attend the meeting

I/we are unable to make the meeting and need an alternative time/date